

October 22, 2018

The Tazewell County Electoral Board met in the General Registrar's office Monday, October 22, 2018. The meeting was called to order by Chairman, Tom Brewster at 2:05pm. Present for the meeting was Director of Elections, Brian Earls, Deputy Registrar, Alicia Kitts, Secretary, Sherman Cain and Vice Chair, Cathy McClanahan. No members of the public were present.

The brief agenda prepared in advance of the meeting was reviewed. Cathy McClanahan moved to approve the minutes from the July 26, 2018; seconded by Sherman Cain; motion unanimously carried.

Director Earls updated the Board on precinct preparations. A news release will be given to Clinch Valley news and other media outlets further alerting voters on the precinct consolidations. VDOT was contacted and officials met with at the Paint Lick precinct site to discuss traffic congestion concerns along the stretch of four lane road. VDOT will make efforts to place a lighted caution sign, if available, along the road. Director Earls informed us paving has been completed at the Mundy Town precinct and disability parking spots are marked at the Indian Valley precinct.

Temporary office help has been scheduled to assist with daily operations in preparation for the election Director Earls advised. He also declared the large volume of mailings to registered voters affected in precinct mergers has exhausted the budget for postage.

Director Earls informed the Board of training dates for election officials, set to begin Saturday, October 27th, with sessions also on October 30<sup>th</sup> and November 1<sup>st</sup>. He also suggested due to the weight of the reams of paper the ballot delivery be split with some going with the officials and the rest delivered with the equipment on Monday. He further advised that media sticks will be returned on Tuesday night, along with the ballots, to streamline post-election procedures. The Board concurred with those ideas and plans.

Modifications to E-day precincts visits done by the three Board members were necessary due to fewer precincts. The Board agreed to meet on the 3<sup>rd</sup> floor of the courthouse beginning at 7pm election night.

The Board reviewed and discussed a list of recent election official applications followed by a motion by Sherman Cain to approve all of them; seconded by Cathy McClanahan; motion unanimously carried. Approved were the following: Kathy Gross, Rachael Stevenson, Michaëlle Gravely, Nelda Harrison, Kenneth Burkett, Charles Kitts Jr, Susan Jessee, Connie Bailey, Donna Harmon, Samantha Pruet, Richard Street and Christine Williams.

The Board briefly discussed the need for future possible relocation of the registrars' office. The electoral Board is grateful the Board of Supervisors is discussing and considering a relocation.

There being no further business to discuss Vice Chair, Cathy McClanahan made the motion to adjourn, seconded by Sherman Cain; motion unanimously carried. Meeting adjourned at 4:00pm.

Respectfully submitted:

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Chairman

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Vice-Chairman

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Secretary