

October 20, 2021

CALL TO ORDER:

The Tazewell County Electoral Board met in the General Registrar's office, 2848 Riverside Drive, North Tazewell, VA on Wednesday, October 20, 2021. The meeting was called to order by Chair, Cathy McClanahan at 10:20 am. Present for the meeting was Director of Elections, Brian Earls, Deputy Registrar, Alicia Kitts, Secretary, Sherman Cain and Vice Chair, Irma Mitchell. No members of the public were present to observe the meeting. An agenda of business items was presented to the board at the commencement of the meeting.

APPROVAL OF MINUTES:

A motion to approve the minutes from the prior board meeting was made and seconded. The motion unanimously carried.

OLD BUSINESS:

DEMTECH EPB / ES&S UPGRADE: The Board heard from Director Earls on the upgrade to new equipment which must be complete by July 2022. The Director advised ours would be done this December. The Board next discussed the pros and cons of purchasing tablets vs laptop equipment and when best the acquisition should be made. Following a brief discussion the motion was made to purchase tablets and to do so now rather than later. The motion was seconded and unanimously carried.

NEW BUSINESS:

ELECTION OFFICIALS: New Applications: The Board reviewed and briefly discussed five additional election applications. Following discussions a motion was made to accept all five which was seconded and unanimously carried. Approved were the following: Sandi Fuller; Joshua Parson; Deana Stiltner; April Mela and Virginia Hearl.

NOVEMBER 2, 2021: Election Preparations: The Director advised training is set for chiefs and assistants for October 28th at 10am and again at 6pm with a makeup session set for Saturday Oct 30th at 10am.

Code requirements for improvements to curbside voting include special space marking signs and an alarm button to notify election officials inside. Equipment has been recently purchased and we will be in compliance with the Code of Virginia.

The Board agreed to the precinct visits on Election Day as in prior elections with a 7pm commencement time for the receipt of ballots and equipment. The canvas of

results will begin at 1:30pm November 3rd. The Board will conclude the canvas starting at 2pm Friday November 5th.

OTHER BUSINESS:

PRECINCT RE-INSPECTION: Jewell Ridge and Mundy Town: The Board discussed ongoing concerns about the less than ideal condition of the Jewell Ridge Community Center. Also, the Board recently became aware of some changes to the interior at the Mundy Town building whereby the agreement was reached to inspect both prior to Election Day. The Board agreed to meet at the JRCC at 12pm Thursday the 21st followed by Mundy Town.

NEXT MEETING DATE: to be determined

ADJOURNMENT: There being no further business a motion to adjourn was seconded and unanimously carried. The meeting concluded at 12:10pm.

Respectfully submitted:

Chairman

vice-Chairman

Secretary