

September 29, 2022

CALL TO ORDER:

The Tazewell County Electoral Board met in the General Registrar's Office, 2848 Riverside Drive, North Tazewell, Virginia on Thursday, September 29th, 2022. The meeting was called to order by Chair, Cathy McClanahan at 10:09am. Present for the meeting was Director of Elections, Brian Earls, Chief Deputy Registrar, Alicia Kitts, Secretary, Sherman Cain and Vice Chair, Irma Mitchell. In addition, one public member was present to observe the meeting. An agenda of business items was presented to the board at the commencement of the meeting.

APPROVAL OF MINUTES:

A motion to approve the minutes from the prior board meeting was made and seconded. The motion unanimously carried.

OLD BUSINESS:

ELECTRONIC POLL BOOKS: Director Earls gave an update regarding the recent arrival of the new poll books. The installation of in-house wi-fi has been completed and one of the new units is in operation for absentee/early voting. The other units are going through set up testing and will be ready for training of the officials.

PART TIME PAY: The issue of pay for the assistant registrar staffer was discussed at length. The Board had voted in January this year for a reasonable \$2.00p/h bump effective in July. The nominal increase has not yet been implemented. The Board agreed to follow up individually with the supervisors to lobby for reconsideration of the county uniform part time pay scale.

PAY FOR CAP: Director Earls detailed the new process for the central absentee operation. The procedure allows for preprocessing 3 times requiring additional appearances for the CAP officials. The Board agreed they should be compensated appropriately for time and travel.

NEW BUSINESS

VOTER NOTICES/REDISTRICTING/MEDIA NOTICES: Director Earls advised the Board the state is sending notices out to voters regarding changes in precinct boundaries due to the redistricting. In addition there have been articles and broadcast public service notices.

ELECTION OFFICIALS: The Board reviewed and briefly discussed recent election applications. Following the discussion the motion was made to accept all applicants,

properly seconded and unanimously carried. Accordingly, the following were approved: Mary Jeffries, Clyde Lester, Susan Nunley, Kenneth Pennington, Alice Pruitt, Theodore James Pruitt, Jim Scott, Martha Shamblin, Robert Shamblin, and Nevaeh Cecil.

NOVEMBER 8, 2022 GENERAL & SPECIAL ELECTION: The Board reviewed the list of Election Official assignments prepared by Chief Deputy Registrar, Alicia Kitts.

Director Earls provided the dates scheduled for training as follows: KnowInk October 17th and 18th presented at 10am, 2pm & 6pm. Election Officials will receive training on October 24th at 6pm and October 25th at 10am & 6pm. Chiefs and assistant chiefs will receive training November 3rd at 10am and 6pm.

PROVISIONAL MEETING: The Board and Director Earls discussed the impact of Same Day Registration. SDR can be after October 17th prior to November 5th and on the day of election. Registrations under SDR require provisional balloting and Board review.

OTHER BUSINESS:

NEXT MEETING DATE: The Board agreed to meet next on October 24th at 10am

ADJOURNMENT: There being no further business to discuss a motion to adjourn was seconded and unanimously carried. The meeting concluded at 12:37pm

Respectfully submitted:

Chairman

vice-Chairman

Secretary