

December 4, 2017

The Tazewell County Electoral Board met in the General Registrar's office Monday, December 4, 2017 whereby the meeting was called to order at 11:30 AM by Chair, Emma Hagy. In attendance were Sherman Cain, Secretary and Director of Elections, Brian Earls.

Vice Chair Beth Grindstaff was not in attendance due to unforeseen circumstances.

A prepared agenda was presented to the Board members at commencement of the meeting. The first order of business was a motion for approval of the minutes from the November, 2017 canvass meetings; Sherman Cain seconded, motion carried unanimously.

Director Earls provided the Board with the current list of 6 election official applicants whereby the Board reviewed the names and application information, briefly discussing each. Sherman Cain made the motion to approve the entire list; Emma Hagy seconded, motion carried unanimously. The following persons were appointed to serve:

Shannon Carroll
Carolyn Evans
Brenda Stump
Betty Maynard
Ailey Earls
Alysa Shrader

The Board discussed the upcoming annual review and update of the voting equipment security plan. Director Earls informed the Board the plan is under review and will reflect current language regarding the new equipment.

The Board discussed goals for the upcoming year. The Board agreed the first goal of major importance is obtaining sufficient office space for the registrar operations with more visibility and easier access for the voting public. Following a brief discussion the Board agreed to request an audience with the Board of Supervisors at their January meeting. The Board also agreed to send a letter outlining our needs to the BOSs ahead of the meeting prepared by the Electoral Board Secretary and Director Earls.

The Board also agreed to proceed with the completion of and obtaining signed polling place agreements as soon as possible in the coming year.

There being no further business Sherman Cain made the motion to adjourn. The motion, seconded by Emma Hagy, carried unanimously. The meeting was adjourned at 12:20pm.

Respectfully submitted:

Secretary

Chairman

Vice Chairman