

Tazewell County Electoral Board

October 16, 2025 – 10:00 a.m.

Tazewell County Office of Voter Registration
2848 Riverside Drive, North Tazewell, Virginia 24630

CALL TO ORDER:

The Tazewell County Electoral Board met in the Office of the General Registrar, located at 2848 Riverside Drive, North Tazewell, Virginia, on Tuesday, October 16, 2025. The meeting was called to order by Chair Irma Mitchell at 10:00 a.m.

Present at the meeting were Director of Elections Brian Earls, Chair Irma Mitchell, Vice Chair Richard Street, and newly appointed Board Member Jim McDonald.

An agenda outlining the business items for discussion was presented to the Board at the commencement of the meeting.

APPROVAL OF MINUTES:

PUBLIC COMMENTS:

No members of the public were present to observe the meeting or offer public comment.

UNFINISHED BUSINESS:

No unfinished business to discuss.

NEW BUSINESS:

Chair Irma Mitchell welcomed newly appointed Electoral Board Member Jim McDonald.

Reorganization of the Electoral Board

- A motion was made by Richard Street to elect Irma Mitchell as Chair. Motion carried.
- A motion was made by Chair Irma Mitchell to elect Jim McDonald as Vice Chair. The motion was seconded by Richard Street and carried.
- A motion was made by Chair Irma Mitchell to elect Richard Street as Secretary. The motion was seconded by Vice Chair Jim McDonald and carried.

Upcoming Elections

The Board discussed the November 4, 2025 General Election, along with two Special Elections for the Towns of Tazewell and Pocahontas.

Training Schedule

Training dates were set as follows:

- **October 20 and 21** – Election Officers Training
- **October 28 and 29** – Chief and Assistant Chief Training

Ballot Pre-Processing

Ballot pre-processing will take place on **October 28** and **October 31**.

Canvass Schedule

Electoral Board members were informed of mandatory attendance for:

- **Canvass on November 5, 2025, at 1:00 PM**
- **Final Canvass on November 12, 2025, at 10:00 AM**

Polling Place Assignments

Assignments for Election Day polling place visits were made.

Next Meeting

The next Electoral Board meeting will convene at 7:00 PM on November 4, 2025 (Election Night).

Adjournment

There being no further business, the meeting was adjourned by Chair Irma Mitchell at 12:02 PM.

Chairperson

Vice Chairperson

Secretary