

October 5, 2017

The Tazewell County Electoral Board met in the General Registrar's office Thursday, October 5, 2017 whereby the meeting was called to order at 1pm by Chair, Emma Hagy. In attendance was Sherman Cain, Secretary and Director of Elections, Brian Earls. Vice Chair, Beth Grindstaff participated via teleconference.

A prepared agenda was presented to the Board members at commencement of the meeting. Beth Grindstaff made a motion for approval of the minutes from the September 7, 2017 meeting; seconded by Emma Hagy; motion carried unanimously.

Director Earls provided the board with the latest information regarding the new voting equipment which arrived Tuesday, October 3, 2017. A factory technician is scheduled to do unpacking of the equipment and conducting acceptance testing on October 10 and October 11, 2017. Initial machine training will be provided to our officials by the company representative on October 17, 2017. The training is scheduled for two sessions from 1pm to 3pm and again from 6pm to 8pm in the supervisors board room. Security cages for the voting equipment is scheduled for delivery on October 16, 2017

Sherman Cain updated the Board on the issue of equipment transportation both pre- and post-election. Mike Kidd, a local businessman in town, has agreed to provide a 40' and 24' car hauler trailer and trucks including a driver for both. We will reimburse Mr. Kidd only for the fuel used and compensate the drivers for their time. Brian Earls and Sherman Cain will accompany the drivers and include a county maintenance man. The same county maintenance men will then be assisting with the return of the equipment.

The Board heard from Brian Earls on tentative Election Day procedures. The media sticks, previously known as thumb drives, can be left in the DS200 tabulators for 30 days. The possibility of a seal for the voting carts both outbound and inbound was discussed. For curbside voting procedures the Board agreed the ballot should be cast immediately by the election officials.

In other business Sherman Cain mentioned the entire security plan will need review prior to the December requirement.

Under old business, Director Earls presented his suggested example of an Electoral Board Seal for use on all required documents. The embossed gold seal is impressive in appearance and economical as well. Director Earls informed the board the 80% ballot order for the November election is already received. He also declared the precinct agreements prepared by Eric Young are ready to go after November.

The Board heard from Brian Earls regarding the current list of voting officials. He stated we were already short on Democratic representatives and a few recent withdrawals added to the need.

A biography of the Board members for the web site has been previously suggested and the Board agrees that would be a nice addition to the site but with the busy schedule ahead pushed that development to 2018.

Brian Earls informed the board the upcoming required election official training schedules are: October 24 at 5:30pm; October 25 at 9am; October 26 at 5:30pm and October 27 at 9am. The Board agreed we would have a Board meeting at 4:30pm prior to the October 24 training session. Sherman Cain will also attend the October 25 and 27 session with Emma Hagy attending the October 26 session.

There being no further business Sherman Cain made the motion to adjourn. The motion, seconded by Beth Grindstaff, carried unanimously. The meeting was adjourned at 3:15 pm

Respectfully submitted:

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Secretary

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Chairman

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Vice Chairman