

January 11, 2024

CALL TO ORDER:

The Tazewell County Electoral Board met in the General Registrar's office, 2848 Riverside Drive, North Tazewell, Virginia on Thursday, January 11, 2024. The meeting was called to order by Chair, Irma Mitchell at 2pm. Present for the meeting was Director of Elections, Brian Earls, Chief Deputy Registrar, Alicia Kitts, Vice Chair, Richard Street and Sherman Cain, Secretary.

No members of the public were present to observe the meeting. An agenda of business items was presented to the board at the commencement of the meeting.

APPROVAL OF MINUTES:

A motion to approve the minutes from the prior board meeting was made and seconded. The motion unanimously carried.

OLD BUSINESS:

There were no old business items to discuss

NEW BUSINESS:

ELECTORAL BOARD REORGANIZATION: The Board was gratified with the re-appointment of Irma Mitchell to serve another three year term on the Board commencing January 1, 2024. A very brief reorganization discussion ensued pursuant to and in compliance with Virginia Election laws §24.2-106(b). A motion was made for Irma Mitchell to remain as Board Chair; the motion was quickly seconded and unanimously passed. Accordingly, the Board agreed Richard Street will remain as Vice Chair with Sherman Cain remaining as Secretary.

ELECTION OFFICIALS: The Board reviewed and briefly discussed two recently received applications. A motion was made to accept the applicants, properly seconded and unanimously passed. Approved were Thomas Vance and Teresa Coleman.

POLLING LOCATIONS: A discussion took place concerning the possibility of officials with both the Town of Richlands and the Town of Bluefield desiring a relocation of the precincts away from their current town hall locations. Director Earls will contact the respective town managers for further clarification on the matter.

NOVEMBER 2023 GENERAL ELECTION: Deputy Registrar Alicia Kitts compiled the results of a survey from the Election Chiefs and Assistant Chiefs following the November

election. Survey results indicated a couple polling places needed some comfort enhancements with better heating. Other issues reported included better outdoor lighting; parking lot repairs and handicap parking markings at some locations. Director Earls declared advance notice ahead of machine delivery to the building managers would help alleviate some minor problems the Chiefs encountered with their precincts this past election.

MARCH 5, 2024: The Board was informed of the following important dates and times in preparation for the March 5 dual primary: January 12 for L&A testing commencing at 8am; January 19 early voting begins; February 27 first pre-processing combined with a Board meeting at 10am; March 1 pre-processing session 2; March 6 canvass commences at 2pm; March 8 canvassing continues at 12 noon.

INDIAN VALLEY PRECINCT: With school in session at this precinct during the March 5 primary the Director declared an additional sheriff's deputy would be assigned.

VIRGINIA ELECTORAL BOARD ASSOCIATION: The 2024 annual conference and training will be held at the Omni Homestead in Hot Springs, Virginia on March 18 -19. A training session for new board members, or newly re-appointed members, is March 17. At this time the Board and office staff is planning to attend.

ADA COMPLIANCE CHECKLIST: Director Earls advised the Board the county building inspector has agreed to conduct the inspections ahead of the November election.

LOCALITY ELECTION SECURITY STANDARDS ASSESSMENT: The Director updated the Board on the status of this lengthy report.

BUDGET REQUEST: Director Earls provided a copy of the budget for FY2024 and addressed the Board on various line items.

PUBLIC COMMENT: A voter appeared before the Board to speak of his concern on the precinct he has been assigned since the redistricting. Rick Kinder from Jewell Ridge questioned why he had to drive to Richlands when he could walk to the Jewell Ridge precinct. The Board listened and Director Earls answered his questions.

NEXT MEETING DATE: The Board agreed to meet at 10am, February 27, 2024 coinciding with the first pre-processing session.

ADJOURNMENT: There being no further business a motion to adjourn was seconded and unanimously carried. The meeting concluded at 4:30pm.

January 11, 2024

Respectfully submitted:

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Chairman

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vice-Chairman

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Secretary