

March 1, 2018

The Tazewell County Electoral Board met in the General Registrar's office Thursday, March 1, 2018. The March meeting is required pursuant to Virginia Election Laws section §24.2-107 for the purpose of electing a Chairman, Vice Chairman and Secretary. Other business items properly before the Board were included on the agenda.

The meeting was called to order by Vice Chair, Beth Grindstaff at 2pm. Present was newly appointed Board member Tom Brewster, Secretary, Sherman Cain, Director of Elections, Brian Earls and Deputy Registrar, Alicia Kitts. Vice Chair, Beth Grindstaff, unable to attend in person, participated via teleconference by agreement of the entire Board.

The motion to approve the minutes from the previous meeting was offered by Tom Brewster, seconded by Beth Grindstaff; the motion unanimously carried.

Sherman Cain made the motion to elect Beth Grindstaff to serve as Board chairman for the ensuing year, however, she respectfully declined the nomination. Beth Grindstaff then submitted a nomination for Tom Brewster to serve as Chairman; seconded by Sherman Cain; the motion carried unanimously. Accordingly, Beth Grindstaff will serve as Vice Chair with Sherman Cain continuing as Secretary.

The Board reviewed and discussed a list of seven election official applications recently received. Following the brief discussion period, Sherman Cain made the motion to approve all seven, seconded by Beth Grindstaff; the motion unanimously carried. Applications approved:

Madison B. Singleton  
Barbara Hampton  
Jamie Allen-Dewayne Dye  
Rita Wilkinson  
Kathy Poskas Crouse  
Peggy Farmer Jewell  
Sarah Smith

The Board heard from Director Earls regarding a funding request from the Jewell Ridge Community Center Association to assist with freeze damage repairs to plumbing and fixtures. The Board took no action at this time since the matter was referred to district Supervisor Travis Hackworth.

The Board discussed and heard suggestions from Director Earls regarding newspaper ads for primary notifications. The Board agreed there was a need to publish in two papers to more thoroughly cover the county. Beth Grindstaff made the motion for Brian Earls get pricing, seconded by Sherman Cain; the motion unanimously carried.

The Board next discussed possible start times for the canvass and Central Absentee. Sherman Cain made the motion to commence the canvass at 2pm, seconded by Beth Grindstaff; the motion unanimously carried. Additional discussion ensued regarding Central Absentee whereby Sherman Cain made the motion to commence the operation at 12pm, seconded by Beth Grindstaff; the motion unanimously carried.

Director Earls informed the Board of the schedule for election official training set for Monday and Tuesday, June 4 and 5<sup>th</sup> with the following Saturday for anyone that was unable to attend.

The Board heard from Director Earls, whereby it was discussed accordingly, regarding election officials for a dual primary, the number needed and chief election officer updates.

Board discussions regarding the primary ballot order resulted in the Board recommendation of 15% for each party.

The Board addressed pre and post-election procedures regarding media stick, ballot delivery and return, machine delivery/return, Board member precinct visits and election night schedule. The Board agreed no changes from the prior election cycle were in order. Sherman Cain agreed to contact Michael Kidd to confirm his assistance with the delivery and return of the voting equipment.

Brian Earls updated the Board regarding the November General and special election for Cedar Bluff and the current qualified candidates. The Board was also informed the old voting equipment has still not been picked up.

The Board discussed how the registrar's office needs to be easily accessible and visible to adequately serve the voting public. Unfortunately the courthouse location offers neither. Going forward we want to make sure the relocation project stays on the forefront of every conversation we have with the Board of Supervisors.

There being no further items to discuss, Sherman Cain made the motion to adjourn; Beth Grindstaff seconded, motion unanimously carried. The meeting was adjourned at 3:46pm

Respectfully submitted:

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Chairman

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Vice-Chairman

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Secretary