

September 8, 2016

The Tazewell County Electoral Board meeting was held on Thursday, September 8, 2016. The meeting was held in the voter registration office, located on the 3rd floor of the Tazewell County Courthouse. In attendance was board members Beth Grindstaff, Vice Chair and Sherman Cain, Secretary. Also in attendance was Brian Earls, Director of Elections. The meeting was called to order at 1:30pm by Vice Chair, Beth Grindstaff.

The first order of business was thoughts and prayers for a speedy recovery for the brother of board Chair, Emma Hagy who was not present due to the family emergency.

The board members reviewed the minutes of the July 14, 2016 meeting. Beth Grindstaff moved to approve them as presented; Sherman Cain seconded. The motion carried unanimously.

Director, Brian Earls informed the board that L&A testing is scheduled for 8:30am Tuesday, September 20, 2016 and that Tim Bruckner will do battery testing the week prior. Sherman Cain advised he will be present during the L&A testing. Director Earls updated the board members of the progress of machine inspections by Unilect representative Andrew Burkhart and reported that all units are in good operating condition.

The board discussed the start time for Central Absentee and heard from Brian Earls on recommendations he received from Chief Election Officer, Pam Bruckner. The board concurred on the recommendation; Sherman Cain made the motion for an 8am start time, seconded by Beth Grindstaff; motion carried unanimously.

Discussion ensued on the issue of the time to open Envelope 2. The board members present agreed to defer the decision until the full board can meet and agree on the canvass start time.

The board discussed and considered the option of the office closing or being open on Veteran's Day, Friday November 11, 2016. Following the consideration of the cost for security for keeping the building open on a holiday, Sherman Cain made the motion to close for the observance of Veteran's Day; Beth Grindstaff seconded; motion carried unanimously.

The board reviewed and discussed nine new election official applications. Following the review Sherman Cain made the motion to approve all nine applications, Beth Grindstaff seconded; motion carried unanimously. The following were approved:

David Williams
Charles Simpson
Mark Ratliff
Tommy Vestal
Jada Stout
Bobby Goodman
June Brown
Melissa Brewster
Toni Tester

Brian Earls presented the list of election officials and their respective assignments for November 8th. The scheduling list is in constant motion due to variations in availability that arise daily. The board concurred with the list and no action was taken. The board was pleased there is a surplus of officials available at this time.

The board heard from Brian Earls regarding the voting machine technicians and assignments for November 8th.

Brian Earls proposed the scheduled election official training sessions. Training for CAP will be 3pm, October 18, 2016 at the Registrar's Office. Election official training will be done at Nuckols Hall on the following dates:

October 25 at 5:30pm

October 26 at 9am

October 27, Chiefs and Assistant Chiefs only, at 5:30pm

October 28, Chiefs and Assistant Chiefs only, at 9am.

A make-up session for anyone who was not able to attend their scheduled session will be held during office hours Saturday, October 29 and November 5.

The board members present discussed the date and time for the next board meeting and agreed to 4:30pm, October 25, 2016, prior to election official training. A tentative agreement was reached for Sherman Cain to attend the October 26 training session, Emma Hagy to attend the October 27 training session and Beth Grindstaff to attend the October 28 training session.

Discussions ensued regarding the precinct inspections done today, prior to the board meeting by board members Beth Grindstaff, Sherman Cain and Director of Elections, Brian Earls. The Jewell ridge precinct was previously evaluated as needing several repairs. The follow up inspection found the suggested repairs have been made. The re-evaluation also realized the handicap parking space was not conveniently located to the entrance door that is now being used. Brian Earls will contact Doug Roberts, caretaker of the building, and look into the space being relocated.

The Cedar Bluff polling precinct was visited since we were in the vicinity. The consensus was it appears to be a great location with adequate size and amenities.

The Gap Store polling location was visited. Improved lighting was evident and the location has adequate parking and access. However the restroom is an issue. Sherman Cain made a motion to purchase a 3x5 cotton US flag for the fire department to replace a badly worn and stained one currently on display in the polling location, Beth Grindstaff seconded; motion carried unanimously.

The Adria polling place was re-inspected whereby inadequate lighting was found to still be an issue. The owner has previously promised to have the lighting and heating problems corrected by Election Day.

Brian Earls informed the board precinct handicap parking spaces are being repainted at several locations and all will be done ahead of November.

Sherman Cain followed up to Brian Earls on the phone line at tip Top being relocated to a more convenient location in the polling area whereby he informed the board the line had been moved.

The idea for the printing of citizen complaint cards was suggested by Brian Earls. The cards with contact information on them would be given to any citizen who could not get their issue resolved at the polling location. The board agreed for Brian to print the cards as a convenience item for anyone needing SBE contact information.

Brian Earls informed the board of the prospect of the state contract with DemTech due to expire on December 31, 2016. DemTech provides support for the poll books. If the contract does expire we would need to allot \$ 2100.00 to get a maintenance contract. He will keep us posted.

There being no further business before the Board Sherman Cain moved that the Board adjourn. Beth Grindstaff seconded the motion and without further comment the Board unanimously adjourned at approximately 3:36pm

Chairman

Vice-Chairman

Secretary